

**1. Clubs in the Ballarat Football League that we umpire:**

2.

Bacchus Marsh	Maddingley Park, Taveners Street, Bacchus Marsh 3340	5367 6839
Darley	Darley Park, Fitzroy Street, Bacchus Marsh 3340	5367 4570
Melton	MacPherson Park, Coburgs Road, Melton 3337	9743 2136
Melton South	Melton Recreation Reserve, Reserve Road, Melton 3337	9743 6713
Sunbury	Clarke Oval, Riddell Road, Sunbury 3427	9744 5468

**2. Match Arrangements:**

**a) Match Times**

<b>Grade</b>	<b>Start Time</b>	<b>Intervals</b>	<b>Quarters</b>
Seniors	2:15pm	5min – 20min – 5min	20 minutes plus time on
Reserves	11:55am	5min – 15min – 5min	24 minutes no time on
U/18.5	9:55am	4min – 12min – 4min	22 minutes no time on

**b) Match Day Footballs**

Seniors – The league (through the home club) will supply one football per game, plus one spare which will sit with the interchange steward during the match.

Reserves & U/18.5 – The home club will supply a ball of adequate quality.

**3. Umpire Escort:**

The Ground Manager (home club) has a duty to escort the Umpires to the ground centre and wait for their warm up to cease. The Ground Manager must escort the Umpires off the ground at half time and at the conclusion of the game.

**4. Officials in the Bench Area:**

Permitted in the bench area: 1 Coach

1 Assistant Coach

Up to 2 Runners (one on the ground at a time)

5 Trainers or Water Carriers

3 Interchange players (seniors), or 4 players in other grades

All, apart from the Trainers/Water Carriers are to be seated in the coach’s box during play.

**5. Match Day Support Staff:**

**Trainers** should be attired in all white. Trainers will wear a number supplied by the BFL and be included on the club’s team sheet.

**Water Carriers** must be attired in a light blue top supplied by the BFL. Up to four water carriers are permitted per club and they must be included on the club’s team sheet.

**Runners** must be attired in a green shirt with green shorts supplied by the BFL. Up to two runners may be used but only one may be on the ground at a time.

Club Officials not wearing correct attire cannot participate in the match.

**6. Match Day Paperwork:**

The home club Ground Manager has the responsibility to provide to the Umpires rooms:

a) League best & fairest vote cards for all age groups (envelopes for cards also provided)

b) Report sheets in case of a report in any of the matches

c) Match Report Sheets for each Umpire to complete.

d) Match Day Checklist to show the ground is safe to play on at the start of the day

e) Individual cream envelopes for each age group to collate all paperwork

A best & fairest vote card and the report sheets (if needed) is completed in the normal manner. A tear off match report sheet is to be completed for each club.

**What to do with the completed paperwork /.....**

**Completed paperwork:** Best & fairest vote card (sealed in envelope)  
Match report sheet (one for each club)  
Team Sheets  
Match day checklist (completed once at start of day)  
Goal umpire cards  
Timekeepers cards  
Any report of player forms  
All to be enclosed in the envelopes provided

The paperwork must get to the BFL on the night of the match. The envelope will be taken either by a BFL Official at the game, or by the Team Manager of a Ballarat based club.

Books of forms are left in the Umpires rooms. The Ground Manager will collect them at the end of the day.

### **7. Report of a Player and the Tribunal:**

The BFL Tribunal is held on Monday night following the round of matches. The Tribunal is held at BFL headquarters, City Oval, Mair Street Ballarat, commencing at 7:00pm.

On Monday you will receive a telephone call with an approximate starting time of your case.

**Notification of reports is to be telephoned to the BFUA General Manager Mark Gray on the night of the match. Please ring Mark on 0408 335 266, either Mark will answer, or leave a message.**

**If you are running late for the Tribunal or cannot attend, ring the BFL Operations Manager on 0417 530 589.**

### **8. Red and Yellow Cards – Order Off:**

Red and yellow cards are used for the same offences as per current RDFL instructions.

1. Red carded players can be replaced after 20 minutes of elapsed playing time however the red carded player may not return to the ground.
2. Send offs can only be used for player reports.... There is no yellow card cooling off. But, the yellow card (without report) can be used for the swearing policy.

The yellow card send off time is 15 minutes of elapsed playing time.

The BFL has a **swearing policy**. Any audible swearing (heard over the fence) can be sent off for 15 minutes without report. The language must be socially unacceptable.

### **9. Send off Procedure:**

In the RDFL we escort a player from the ground (remaining 20m distant). The BFL **DO NOT** use this procedure. The field umpire is to tell the player he is being sent off, raise the card above his head and indicate (point) to the interchange area. Make sure the Interchange Steward(s) can see the card so they are aware of the circumstances.

### **10. Ballarat Football Umpires Association Contacts:**

#### **ADMINISTRATION**

**General Manager:** Mark Gray 0408 335 266

#### **ADDRESS FOR CORRESPONDENCE**

PO Box 701  
Ballarat 3350  
Fax: (03) 5333 5268

**BFL HEADQUARTERS**  
Ballarat Football League 'City Oval'  
Saxon House, Mair Street  
Ballarat 3350

Please note that any official contact must be made through the Riddell Umpires General Manager.